

Single Song or Composition - Copyright Registration Form (CR3m/s)

This form is for the registration of a single song or composition and must accompany the hard copy which contains the work to be registered.

The fields in this form marked with an asterisk * must be completed to enable accurate registration of your work.

Complete this form then print and send to Songrite at the address below together with a hard copy of your work

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Name * (Recipient) *	<input type="text"/>
Address 1st line *	<input type="text"/>
Address 2nd line:	<input type="text"/>
City *	<input type="text"/>
Zip/Post Code *	<input type="text"/>
State / County *	<input type="text"/>
Email:	<input type="text"/>
	<input type="checkbox"/> I have no Email Address

You must

- Complete all the required fields and sign the form.
- Send all three elements in the same package.

- Application Form (completed);
- Hard copy of work to be registered;
- The correct fee - (*cheque or Postal / money order*);

Send the complete package to,

Songrite Copyright Office,
Wenallt,
Nant-y-Patrick,
St. Asaph, LL17 0BN,
Denbighshire,
United Kingdom

When your package has been received, a reviewer will check your work to ensure it is complete and satisfies the current regulations as stipulated on our website.

Author 1 *	<input type="text"/>	Real name *	<input type="text"/>
Author 2:	<input type="text"/>	Real name:	<input type="text"/>
Author 3:	<input type="text"/>	Real name:	<input type="text"/>
Author 4:	<input type="text"/>	Real name:	<input type="text"/>
Band / Stage name you wish to include:	<input type="text"/>		
Title of collection / Album *	<input type="text"/>		

A single song usually contains several copyright categories which cover all aspects of a song; and include all or any of the following

- ~ THE MUSIC:
- ~ THE LYRICS:
- ~ THE ARRANGEMENTS:
- ~ THE PRODUCTION:
- ~ THE PERFORMANCE:
- ~ THE ARTWORK: (CD sleeve / cover)

To ensure all authors / artists are correctly identified and credited with their contributions please supply the requested information. This information will be added to your documentation unless

Title of collection / Album *	<input type="text"/>		
Track 01	<input type="text"/>	Track 01 Arranged By:	<input type="text"/>
Track 02	<input type="text"/>	Track 02 Arranged By:	<input type="text"/>
Track 03	<input type="text"/>	Track 03 Arranged By:	<input type="text"/>
Track 01 Performed By:	<input type="text"/>	Track 01 Produced By:	<input type="text"/>
Track 02 Performed By:	<input type="text"/>	Track 02 Produced By:	<input type="text"/>
Track 03 Performed By:	<input type="text"/>	Track 03 Produced By:	<input type="text"/>

You can also include your - Band or Group name; - Stage or Performers name; - Your Pen name or psudonym;

These details will be added to your files and included in your documentation.

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PLEASE FILL IN USING BLOCK CAPITALS

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Payment Details

Please select the currency you wish to pay the fee with

€ 30 Euro's £ 25 Sterling

I enclose a cheque/money order I wish to pay by PayPal (a payment link will be set to you when your work has been reviewed)

I the undersigned certify that I am the main...(please select) Author Authorised Agent of Author / owner of exclusive rights
of the work identified in this application

Declaration

I hereby declare that, to the best of my knowledge and belief, the particulars given within this form and the declarations made therein are true.

Hand written signature X *

Type or print full name here *

This form is Dated Automatically

You can pay the registration fee by cheque, or international money order.

Please make all cheques and "international" money orders out to ---- Songrite Copyright Office

You can also pay the fee via bank transfer (by prior arrangement)

To ensure accuracy and Completeness you must

a) Complete all the required fields and sign the form.
b) Send all three elements in the same package.

- 1 Application Form (completed);
- 2 Hard copy of work to be registered;
- 3 The correct fee - (cheque or Postal / money order);

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When your package has been received, a reviewer will check your work to ensure it is complete and satisfies the current regulations as stipulated on our website.

Check list Completed Form Hard copy of work Correct fee Hand Written Signature

"Hard copy" means one of the following;

CD / DVD / Manuscript / Lyric sheets / etc. Please include all the titles of individual songs / tracks or lyrics.

The hard copy along with this application form are securely stored in your allocated

Please examine all the information you have entered into this form for accuracy and entirety.

Please Read

- > All works submitted by mail are done so at the clients own risk and expense.
- > Responsibility for all works submitted by mail remains with the client.
- > The copyright claimant will be deemed the copyright owner unless alternative instructions are given by the claimant
- > Real / legal names must be declared if using a pen name / pseudonym or alias.
- > Modifications to a work are not permitted once it has been registered and the documents issued.
- > An issued certificate covers the work that is detailed within the certificate only.
- > The fee payable is per certificate at the time of issue with no additions allowed.
- > Acceptance of the details regarding the submitted work is binding and final once the registration fee has been paid

All Rights Reserved Songrite Copyright Office -

For Official Use Only

Reviewed By:

Signature of Reviewer:

Official Date Stamp Here